

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

FINANCIAL SERVICES DEPARTMENT

M E M O R A N D U M

TO: Members of the School Board
Lori White, Superintendent
Scott Lempe, Chief Operations Officer

FROM: Mitsi Corcoran, Chief Financial Officer

DATE: June 3, 2008

RE: Petty Cash Funds 2008-09

The following is a list of cost centers that have been assigned a petty cash fund, the person responsible for the fund, and the amount of each. Revisions have been highlighted for your information.

<u>COST CENTER</u>	<u>NAME</u>	<u>AMOUNT</u>
Adult & Community Ed.	Jeanne Goble	\$ 100
Alta Vista Elementary School	Dr. Barbara Shirley	75
Ashton Elementary School	William Muth	300
Bay Haven Elementary School	Betsy Asheim-Dean	100
Booker High School	Constance White-Davis	300
Booker Middle School	Joe Bazenas	100
Brentwood Elementary School	Michelle Henderson-Smith	100
Brookside Middle School	John Turgeon	100
Construction Services Dept.	Chuck Collins	200
Cranberry Elementary School	Linda Daniels	200
CYESIS	Lorraine Colby	100
Emma E. Booker Elementary	TBA	100
Englewood Elementary	Pamela Buchanan	200
<u>COST CENTER</u>	<u>NAME</u>	<u>AMOUNT</u>

Facilities Services Dept.	Jody Dumas	300
Fruitville Elementary School	Laura Kingsley	\$100
Garden Elementary School	John McQueen	100
Glenallen Elementary School	Amy Baker	100
Gocio Elementary School	Steven Dragon	100
Gulf Gate Elementary School	Robin Hagood	100
Heron Creek Middle School	TBA	100
Lakeview Elementary School	Joan Bower	100
Lamarque Elementary School	Sally Mancheno	100
Laurel Nokomis School	Nancy Dubin	100
McIntosh Middle School	Robert Hagemann	200
Media - Curriculum	Jennifer Smith	100
Oak Park School	Dan Parrett	200
Phillippi Shores Elementary	Candace Parker-Dearing	50
Phoenix Academy	Rachel Shelley	100
Riverview High School	Linda Nook	200
Sarasota Middle School	Karen Rose	200
Southside Elementary School	Sharon Marks	100
Suncoast Polytech School	Jennifer Putnam	200
Tatum Ridge Elementary School	Sandra Russell	100
Taylor Ranch Elementary	Kelly Ellington	100
Technical Institute	Todd Bowden	300
Telecommunications	Larry Leon	200
Toledo Blade Elementary	Chris Renouf	100
Transportation	Ellery Girard	300
Tuttle Elementary School	Thomas Buchanan	200
Venice Elementary School	Theresa Baus	100
Venice High School	Candace Millington	300
Venice Middle School	Karen Schmidt	100
Wilkinson Elementary School	Ruth Thomas	200

ASW:dj

xc: Nancy Wilson